

Northampton Borough Council - Northampton Diverse Communities Forum

Thursday, 20 July 2017 at 6:30 pm - 8:30 pm

Agenda

1. **Welcomes, introductions and apologies**
2. **Minutes and matters arising**
3. **Reverse Commissioning project update - Diane Belfon**
4. **Inspiration FM project update - Jenny Campbell**
5. **Hate Crime Awareness Week**
6. **Items for Discussion at the Next Meeting**
7. **Date Of Next Meeting**

21 September 2017, The Guildhall

Map and directions at: www.northampton.gov.uk/guildhall

For more information about this meeting please contact:
Aimee Luck, Community Development Officer,



aluck@northampton.gov.uk



Tel: 01604 837079



More information about the Forum generally is at: www.northampton.gov.uk/forums



Facebook page: <https://www.facebook.com/NorthamptonDisabledPeoplesForum?ref=hl>

Please note that this Forum is supported and funded by Northampton Borough Council. The Forum may work in partnership and collaboration with other community groups, councils and local services from time to time. The views expressed and decisions taken by the Forum are not necessarily those of Northampton Borough Council.



NORTHAMPTON
BOROUGH COUNCIL

Code of Conduct for the Forums

This Code of Conduct sets out the standards that the Forums expect of its members. It aims to provide members with an effective ethical framework in which to do business. It is not intended to be exhaustive, or to cover every eventuality, but sets out some common sense requirements to enable the forums to function smoothly and successfully.

It is the responsibility of the Chair to encourage and enable input from forum members, to ensure all voices are heard.

1. Meeting Etiquette

As an attendee you must comply with the following requirements and any others that may be stated from time to time:

- 1.1** Contribute positively to discussions concerning the issues of the meeting
- 1.2** Be friendly, polite, courteous and respectful at all times to fellow members, and others present
- 1.3** Not insult, abuse or use offensive language or behaviour
- 1.4** Comply with Northampton Borough Councils Equal Opportunities Policy
- 1.5** Demonstrate actively that you are interested in and care about the issue that you are discussing and want to make a positive difference
- 1.6** Show respect for buildings, facilities and equipment being used
- 1.7** Speak only through the Chairman of the meeting and not interrupt, heckle, make distracting noises or gestures
- 1.8** Speak clearly into any microphone provided and comply with any instructions given about its use

2. Being Objective

- 2.1** Your own experience and views should inform, but not dominate or dictate how you participate.
- 2.2** If you have a specific issue with regards to a service matter to raise these can be discussed with a member of staff at the end of the each meeting or you can ask for the appropriate officer details. Meetings attended by other residents are not the place to raise any issues of this nature.
- 2.3** Be Fair
- 2.4** You must have and show respect for the people you deal with, and take their circumstances and personal differences into account. This is about putting equality into practice. The key is simply to respect differences fairly, so that you do not exclude anyone, or treat anyone inappropriately or unfairly because of their particular circumstances.

Breaching the Code of Conduct

If any person's behaviour breaches this Code of Conduct, they will be required to leave the meeting and vacate the premises where it is being held. They will not be permitted to attend future meetings unless they provide satisfactory evidence to Northampton Borough Council that they will comply with the Code – e.g. a letter of apology.

If you would like further information or if you would like to discuss the Code of Conduct please contact Vicki Rockall, Partnerships and Communities Manager at vrockall@northampton.gov.uk or on 01604 837074

Northampton Borough Council - Northampton Diverse Communities Forum

Thursday, 11 May 2017

1. WELCOMES, INTRODUCTIONS AND APOLOGIES

5 MINS

Present: Pauline Woodhouse (Co Chair NBC PW), Nisha Mejer (NBC, NM), John Rawlings (Individual JR), Neelam Aggarwal-Singh (IHWO NAS), Jenny Campbell (Inspiration FM, Parent JC), Sally Hackett (Working Links SH), Cllr Rufia Ashraf (RA), Habib Habibi (Afgan Community HH), Lara Alexander –Lloyd (Police, LAL), Rukhsana Bashir (Police RB), Aimee Luck (NBC AL)

Apologies: Cllr James Hill (Co Chair NBC), Matthew Toreson, Diana Belfon

2. MINUTES AND MATTERS ARISING

5 MINS

Minutes recorded as true to record.

No matters arising.

3. BALJIT KAUR AND SALLY HACKETT - WORKING LINKS

20 MINS

Working Links support people out of work to get back into work. The organisation is an extension of the Job Centre and gives dedicated one to one support. Work especially with people with barriers, eg vulnerable adults, single parents etc. The programme is running for 3 years

People can enrol on a 52 week programme where intensive support is given, eg – interview practice, application forms. Varied amount of work. There is also another programme which helps people who want to do self-employed work.

Based in Moulton Park. There is a small pot of funding to help travel costs. Provide in work support when placements have been made.

Working Links works towards promoting independence and empowering people to access support. Employers have to accommodate.

Referral process is simple. Can sign post people to the organisation. Work in partnership with companies like Evolve and work across the areas of the county.

Q: What ages can help?

A: Working age

Q: Do you help people on benefits?

A: Yes work closely with the JC. Find out about support for individuals.

Q: What's the difference between the Job Centre and you?

A: Give one to one support and can spend time with people.

Q: From a BME perspective, is there a need for your work?

A: The bid was put together for NEP and have given us specification.

Q: What is the situation with BME communities? Is the percentage high for enrolment from these communities?

A: Too early to say.

Q: People who have completed courses with Job Centre before, can they still access you?

A: Yes. If we can't help we will try and signpost people.

Q: Do you work with companies offering apprenticeships?

A: Yes, eg colleges.

Q: Are you still engaging with communities?

A: Yes. Have a presence at the One Stop Shop every Monday.

Contact details: 07794070991

www.linkstowork.co.uk

ESF@workinglinks.co.uk

ACTION: NM to contact BK to attend community centre forum.

4. RUKHSANA BASHIR AND CHIEF INSPECTOR ALEXANDER-LLOYD - HATE CRIME UPDATE 20MINS

RB gave an update from the last meeting:

Within the police force Hate Crime Champions have been put in place. They are the eyes and ears of communication and are better placed. They POC.

There is a Hate Crime panel 21st June at Wootton Headquarters 1-3pm. Anyone can attend.

Work closely with other community organisations eg – NIFF, NREC.

RB handed out a presentation of figures.

LAL: There have been peaks of Hate Crime – these have been after a terrorist attack, sporting events and Brexit. Want to increase reporting in Police.

RB: monitors every incident reported every week.

The forum was pleased to see the data presented in an accessible way.

Q: Who sits on the panel?

RB: Members of NBC, NCC, Police, Fire, NREC and NIFF.

Q: Who selects the cases?

A: Anyone can bring the case to be reviewed including closed cases.

Q: How are incidents reported in schools?

A: Have reviewed Hate Crime with schools, Try to get schools take the lead. Never had a direct report from a school. No statutory requirement for schools to report. If there is a gap will try and help.

JC: There is a lack of reporting and staff not confident and their abilities to report. There is a fear of reporting.

NAS: Children in a worse position. Have to tolerate what adults have to deal with. The focus needs to be parents.

NAS: Reported Hate Crime to an agency and not heard anything yet.

LAL: We need to do this more regularly.

Q: Doing lots of Hate Crime training for officers. NIFF capturing anonymous and doing lots of intelligence training.

**5. DIANA BELFON - MOVING AHEAD PROJECT
10 MINS**

Will attend next meeting

**6. ACTION PLANS
10 MINS**

Diwali – Saturday 14th October. Would like all forums to attend.

Hate Crime Awareness Week – 14th – 21st October

**7. INFORMATION EXCHANGE
5 MINS**

Police and Crime Commissioner meeting for all forum members– 20th July 2-4pm.

Quakers Open Day 21st May 2017

PW is a Court Based Restorative Justice project manager. Email paulinewoodhouse@restorativesolutions.org.uk

**8. DATE OF NEXT MEETING
5 MINS**

20th July 6.30-8.30pm, The Guildhall.

Forum Action Plan					
Chair:	Cllr James Hill and Pauline Woodhouse		Responsible Forum:	Diverse Communities Forum	
Outcomes identified within the Corporate Plan:	<ul style="list-style-type: none"> Empowered local communities with a greater capacity to become involved in community life Promote integration and cohesion Appropriate support provided to those in most need Services are fair, accessible and responsive to individual needs residents and customers feel informed and engaged in service quality and design Future developments informed by the views of local people Delivery of events to celebrate and enjoy the Town’s heritage and culture 				
Objectives:	<ul style="list-style-type: none"> Bringing together statutory and voluntary organisations, diverse community groups and residents Promoting and encouraging equality Promoting partnership working by statutory and voluntary sector organisations and diverse groups and communities Identifying gaps in provision for diverse communities 				
Actions:					
Action	Owner	Activity (intelligence led)	Timescale	Measure	Last Updated
Diwali Lights Celebration 2017	IHW0 – Neelam Aggarwal	Forum workshop and presence? Diwali Dance workshops?-IHW0/VIN Immersive experiences dome booked for courtroom. 6 Schools engaged for workshops and parade.	October 2017	Workshop delivered and no of attendees participating in parade	July 2017
Hate Crime Awareness Week	NBC/ Northampton Rights and Equality Council / NIFF/ VIN	Week of activity- cross forum	October 2017	Event held, no. of attendees	April 2017
Supplementary Schools and	ANSS/ NBC/	Support Supplementary schools and communities	January		July 2016

education	NCC	<p>where English is an Additional Language. (EAL)</p> <ul style="list-style-type: none"> • Awaiting figures from NCC regarding whether there is a further breakdown in performance between different ethnicities – figures provided, but require someone to attend the forum to talk through them. • Work with NCC on the development of a strategy for working with EAL students. • AM working with ANSS to develop a bid for adult education ESOL classes. 	2018 Ongoing		
Engaging with young BME people 9	Inspiration FM	<p>Young people volunteering with Inspiration FM have acquired the skills to create ‘packages’ and ‘public service announcements’ (PSAs) for the Teen Show. Key issues – mental health and self-harm, and talking about ‘Diversity’. AM to link with Cllr King and the Youth Forum, to explore opportunities for a joint project.</p> <p>ALuck liaising with Jenny and Youth Forum for members to attend session at IFM before September.</p> <p>Funding secured for IFM to produce PSAs with each of the forums- Vicki liaising with Jenny to agree topics.</p>	To be agreed	PSA to be delivered by youth volunteering for Inspiration FM.	July 2017
Hate Crime actions	LJespon/ NMejer/ ALuck	<p>Forum to be set up as a Third Party Reporting Arena, where information can be captured to take to the Police or use part of the data collection to inform national bodies.</p> <p>Can also take 3rd hand information. Idea is to get people to talk. LJespon to train ALuck and NMejer to take reports.</p>	Ongoing	Nil	June 2017

Increase awareness of the forum	All	Distribute leaflets at events Community cohesion celebration event? Explore opportunity to hold a partnership event to encourage people to come together. E.g. more diverse young people for the youth forum etc.	Ongoing	Event held	July 2016
Revisit past consultations that have come to the forum	Forum	<ul style="list-style-type: none"> - Northampton Faith Communities Profile and Places of Worship – Audit and needs assessment - Other topics to be agreed 	To be agreed	Updates provided	Sept 15

Other issues to discuss

- Housing, BME Needs and Strategy, Houses of Multiple Occupation
- Zero working hours
- Northants Police – BME Recruitment Drive